CONTRACT USER GUIDE



How to Use the Influenza Vaccine for the 2014 - 2015 Flu Season Contract

Contract #: MED46 Contract Duration: 03/01/14 to 02/28/15

MMARS #: MED46* Options to renew: None

Contract Manager: Peter Etzel 617-720-3397 peter.etzel@state.ma.us

This contract contains: Supplier Diversity Office SDO Contractors & Prompt Payment Discount (PPD)

Last change date: 02/03/14

Contract Summary

This contract covers the purchase of influenza vaccine for the 2014 – 2015 flu season.

Benefits and Cost Savings

- Competitive prices per dose allow buyers to compare prices
- Many SDP Plans are inclusive of subcontractors qualified to support a department for services under this
 contract and also helps a department to meet their SDP annual benchmarks.
- Vendors have local, regional, and national experience.

Who Can Use This Contract?

Applicable Procurement Law: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00 **Eligible Entities:**

- 01. Cities, towns, districts, counties and other political subdivisions
- 02. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
- 03. Independent public authorities, commissions and quasi-public agencies
- 04. Local public libraries, public school districts and charter schools;
- 05. Public Hospitals, owned by the Commonwealth;
- 06. Public institutions of high education
- 07. Public purchasing cooperatives;
- 08. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
- 09. Other states and territories with no prior approval by the State Purchasing Agent required;
- 10. Other entities when designated in writing by the State Purchasing Agent.

Pricing and Purchase Options

Purchase Options: Purchases made through this contract will be direct outright purchases.

Contract Pricing: The Price is the final Net delivered price that includes the Federal Excise tax. To ensure contract pricing, orders should include reference to SWC MED46. Be sure the vendor confirms that your account number is linked to MED46. For Purchasing Entities that use MMARS the Prompt Payment Discounts will automatically be taken by MMARS at the time of payment.

Additional Information

- Product Specifications: All items sold under this contract are compliant with all applicable Federal laws and regulations such as FDA 21 CFR; and all applicable Commonwealth of Massachusetts Laws and Regulations.
- 2. Ordering: Please place your orders early by pre-booking to help guarantee that you will be able to obtain influenza vaccine. Influenza vaccine is usually pre-booked in the spring and delivered in the fall. Each year only a finite amount of influenza vaccine is formulated and produced for a single flu season.

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When demand exceeds a vendors supply the vendor stops taking new orders. When severe influenza vaccine shortages have occurred in the past the Federal government has put influenza vaccine on allocation and restricted its use to high risk populations. While no influenza vaccine shortage is now foreseen for the 2014-2015 flu season, past experience has shown that an influenza vaccine shortage can develop rapidly.

- **3. Delivery:** Influenza Vaccine is delivered cold and requires refrigeration once it is delivered. Shipping is included in the net price.
- **4. Returns:** Influenza Vaccine is not returnable for credit. The \$ 0.75 per dose Federal Excise tax on unused vaccine is refundable.
- **5.** Additional Influenza Information:_The Massachusetts Department of Public Health (DPH) maintains current information on their DPH Flu Page. The Massachusetts Immunization Program (MIP) is in frequent contact with local Boards of Health and provides them with information about this Contract.

Vendor List and Contract Information

The available contractors are listed by category below. Supplier involvement in any of the following programs will have the appropriate three to four letter code at the end of the vendor listing. Small Business Purchasing Program (SBPP), Supply Diversity Office Certification (SDO, Formerly SOMWBA), Supplier Diversity Program (SDP, Formerly AMP), Environmentally Preferable Products Program (EPP), and Prompt Pay Discount (PPD).

Vendors	Contact Name	Phone Numbers	Email	Program	PPD
Henry Schein Inc	Joanne Viggiano	800-851-0400x8325	biddept@henryschein.com	SDP	1%/10
McKesson Medical-	Kim Zabriskie	800-328-	government.bids@mckesson.com	SDP	1%/10
Surgical Minnesota		8111x56005			
Supply Inc					
Sanofi Pasteur Inc	Jill Bingham	570-957-3486	jill.bingham@sanofipasteur.com	SDP	2%/30
Smith Medical	Bob Rash	734-846-9837	bob.rash@hdsmith.com	SDP	2%/10, 1.75%/15, 1.5%/20, 1.0%/30

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Summary of Where to Obtain Important Contract Information

To obtain more contract information please go to the <u>Comm-PASS</u> website, on the "Contracts" tab, in the Document Number box enter Document Number MED46 (no spaces), click the "Search" button, the page looks almost the same – click on the underlined link "There are 1 Contract(s) found that match your search criteria", click on the eyeglasses to the right of the MED46 information, click on the tab of interest, and click on the eyeglasses to the right of any information of interest.

Contract User Guide		"Forms & Terms" tab
RFR MED46		"Forms & Terms" tab
Vendor Pricing Detail (Vaccine Selector Guide)		"Forms & Terms" tab
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